

## CHAPTER 1

### INTRODUCTION AND OVERVIEW

Chapter 12, Section 121(1) of the Municipal Finance Management Act, Act 56 of 2003 provides as follows:

- 1) Every Municipality and every Municipal entity must for each financial year prepare an annual report in accordance with this Chapter. The Council of a Municipality must within nine months after the end of a financial year deal with the annual report of the Municipality and of any Municipal entity under the Municipality's sole or shared control in accordance with Section 129.

The Act further provides in Section 121(2) as follows:

The purpose of an annual report is-

- a) to provide a record of activities of the Municipality or Municipal entity during the financial year to which the report relates.
- b) to provide a report on performance against the budget of the Municipality or Municipal entity for that financial year, and
- c) to promote accountability to the local community for the decisions made throughout the year by the Municipality or Municipal entity.

From the afore-going it becomes clear that the operations of Municipalities, including Dr J.S. Moroka Municipality are inter alia governed by legislation, of which the Supreme law of the land, the Constitution of the Republic of South Africa Act, Act 108 of 1996 outlines the objects of local government.

On the basis of what had to be done to fulfill the Constitutional requirements, the Municipality embarked on a variety of initiatives to fulfill those. It proceeded with the culture of enhancing community involvement in matters of local government, which is a culture that is now entrenched in this Municipality. Various meetings were held in the year under review, such as ward meetings, IDP Representative meetings, Budget Road shows and even ordinary Council meetings where members of the communities could come and witness, and except for Council meetings, participate actively in shaping the strategic direction of the Municipality in the financial year under review. These initiatives were not only aimed at encouraging community involvement as required by the Constitution, the Municipal Structures Act, Act 117 of 1998, and the Municipal

Systems Act, Act 32 of 2000, but also to democratize and provide accountability to local communities as Constitutionally required.

The culture of recruiting suitably qualified, capable and competent staff has also been taken forward, with various strategic positions being filled. Concomitantly with this development has been the building of capacity both for officials and Councillors, and generally sharing ideas and innovations with the sole and purposeful aim of moving service delivery forward towards a better life for all.

The achievements that have been made in ensuring a better life is a tribute of the Council and its communities to the founding fathers of the Organisation of African Unity who on 25 May 1963 established that august body which is the percussor to the African Union. These developments are a tribute to our "Age of Hope". They are responses to the challenges cited by the Minister of Finance, the Honourable Minister Trevor Manuel, who in delivering his budget speech on 23 February 2006 said "There is the complementary challenge of transforming the desolate landscape of townships and new housing settlements into sustainable and viable communities, whose riches speak for themselves, whose streets carry songs of laughter, whose character reflects our season of hope. We recognize the need to give great impetus to investment in housing, in community infrastructure, in Municipal services and in local economic development, not just as projects of government creativity"

We present this Annual Report 2005/6 in the firm belief that it shows how the advent of local government as we know it today has forever changed the lives of people in a democratic and constructive manner. This report is the result and a product of the Councillors, officials and the communities acting as one to improve lives, to improve both the physical landscape of the Municipal area and to add value to overall Municipal operations. It is our humble belief that it will reflect how spending has been done in a manner that shows public accountability on the side of the Municipality.

Finally, I want to thank all those who made it possible for this report to be finalized. Although there are challenges and restrains, they cannot stop or discourage us to fulfill our constitutional requirements and objectives. Acting together, we have the capacity and the drive to realize these objectives, and sparing neither effort nor strength, we shall make our Municipality a better one. We shall bring constructive change and development in our midst that adds to the reconstruction of our beloved country.

MASOMBUKA IM (MS)  
EXECUTIVE MAYOR

## 1.2. OVERVIEW OF THE MUNICIPALITY

The Municipality owes its origin to the disestablished Mdutjana, Mbibane and Mathanjana TLC, Dr J.S. Moroka Municipality came into existence on 5 December 2000. Its Head Office is situated in Siyabuswa. In terms of Municipal Demarcation Board numbering of Municipalities, Dr J.S. Moroka Municipality is MP 316, which is within the Nkangala District Council (DC 31) Municipal jurisdiction.

Sixty Councillors (60) serve in this Municipality. Thirty (30) of these Councillors are Ward Councillors, and the other thirty (30) are PR Councillors. Three (3) of these Councillors, including the Mayor were fulltime Councillors, and with the Municipal elections 2006 the number increased to eight (8). Innovations that came in were the creation of the Office of the Executive Mayor, members of the Mayoral Committee, the Speaker and the Chief Whip which in terms of the notice establishing the Council had to be fulltime Councillors.

In terms of party political representation and with this background provided, the African National Congress (ANC) was the predominant party with fifty five (55) Councillors until elections 2006. The other parties represented in Council were the Democratic Alliance (DA) with two (2) Councillors, and the Pan Africanist Congress (PAC) having three (3) Councillors as well. Forty five (45) Councillors were of the male gender and fifteen (15) are female. The situation changed after the elections, with the ANC having fifty three (53) seats, the DA three (3) seats, the PAC three (3) seats and the Sindawonye Progressive Party one (1) seat.

The Municipal operations are characterized by the existence of Ward Committees as outlined in the Municipal Systems Act, Act 32 of 2000 and the Municipal Structures Act, Act 117 of 1998. Land use in the Municipal area is predominantly residential. A variety of urban, peri urban and agricultural settlements exist in an area covering 1.402.03km<sup>2</sup>. A variety of amenities are also found, with educational medical and recreational facilities counted among those that can be found. Police operations are from three police stations in Siyabuswa, Libangeni and Mmametlhake. Justice administration is done at Siyabuswa Magistrate Court, and Mbibane Magistrate Court (Libangeni). It is worth noting that the Public Protector has also established its office in the Municipal area to address problems experienced. Municipality's residents commute for work purposes, predominantly to major metropolitan areas of Gauteng and Mpumalanga.

Languages spoken within the Municipal area Isindebele, Northern Sotho (Sepedi), Tswana, isiZulu, English, Afrikaans, Xitsonga and other indigenous languages. However isiNdebele, Sepedi and Setswana are the predominant languages spoken. Dr J.S. Moroka Municipality is a cultural melting pot of people united by a yearning to develop and grow as their motto says – “We develop as we grow”

### 1.3. EXECUTIVE SUMMARY

One of the key documents being utilized in local government set up is the Integrated Development Plan (IDP) document. This document is drafted in consultation with the communities, and influences the overall development planned in a particular financial year.

It is worth noting that in its planning in the financial year under review, the IDP as a guiding document has played a crucial role. It has guided developmental initiatives, and also influenced the budget. Also of significance to note are efforts that have been made to synchronise both the budget and the IDP.

The Municipality's funds allocation criteria has not changed in the financial year under review. With water still being a top priority, it has still being allocated 40% in terms of the criteria. Roads have been allocated 30%, infrastructural development 20%, and LED 10%. The criteria is aimed at addressing backlogs on key areas that require Municipal intervention.

As much as rendering of services to the communities by the Municipality is important, it is important to also take into account that households need to pay for services rendered. The era of non payment for services is past, and counter productive in a new democratic local government dispensation. If sufficient revenue can be generated, the Municipality will be able to address backlogs and challenges encountered, knowing fully well that this gradually reduces these backlogs and changes people's lives.

The service delivery mechanisms embarked upon have been such that they create a reciprocal and constructive engagement between communities and the Municipality spearheads development in line with the will and wishes of the people, addresses backlogs experienced and overall improves people's lives.

Equally important to note and appreciate is the role played by the erstwhile Council and Councilors in service delivery efforts. This annual report straddles a period which has been the terrain of two Council term of office, namely the term of Councilors prior to March 2006, and the new

term of Councillors after 2006. It will be a travesty not to acknowledge and appreciate this important aspect.

We express our heartfelt gratitude to Councillors, officials, government departments, Ward Committee members, structures and institutions who have supported the Municipality over the years. It is our sincere hope to see the Municipality grow, and its communities prosper. It is our sincere hope also that this Annual Report will enable communities to know what the Municipality has been doing for them to improve people's lives. The new Council term of office has just started; let us constructively work towards the success of our Municipality.

## CHAPTER 2: HUMAN RESOURCES AND OTHER ORGANISATIONAL MANAGEMENT

The vehicle for service delivery at Municipal level is resources, which can be broadly defined as human capital and material resources. To a large extent the Department of Administration in Dr J.S. Moroka Municipality is responsible for recruiting competitive, competent and suitably qualified personnel to take service delivery forward, and also to ensure that the employees of the Municipality receive sustained and proper capacity building and training initiatives to do their work.

The Department in the year under review has played its role in ensuring that the following positions are properly advertised and filled as per Municipal requirements and needs:

- Traffic Officer (2) – CDS
- Skills Development Facilitator – Administration and Corporate Services
- Skills Development Co-ordinator – Administration and Corporate Services
- Occupational Health and Safety Officer – Administration and Corporate Services
- Internal Auditor (2) Internships) - Finance Management Services
- Engineering Technician – Facilities Management and Technical Services
- Drivers – CDS
- General Workers – CDS
- Secretary to the Municipal Manager – Office of the Municipal Manager
- Administrative Occupational Health and Safety Officer – Facilities Management and Technical Services
- Engineering Technician Roads and Stormwater - Facilities Management and Technical Services
- Senior Engineering Technician Water Services - Facilities Management and Technical Services
- IT Technician - Facilities Management and Technical Services

- Creditors Clerk - Financial Management Services
- Cashiers (2) – Financial Management Services
- Clerical Assistant Cemetery – CDS
- Clerical Assistant Refuse – CDS
- Clerical Assistant Housing – CDS

These developments have taken place against the background of required skills to provide services to the community as well as competency required to achieve identified deliverables. It would have been improper for the staff complement to be left stagnant in terms of competency requirements as outlined in the Skills Development Plan of the Municipality. As such there were training initiatives embarked upon of which the following may be mentioned amongst others:

- Secretarial Course
- VIP Training
- ABET
- Supply Chain Management, and
- TGIS

Training for Councillors has not been left out in the training initiatives undertaken. As in the previous financial year, some of the training initiatives for Councillors were proceeded with, inter alia:-

- Core Councillors Training Course, and
- Finance for Non Finance Officers

In this instance the Department has been playing a co-ordinating role. It must be noted also that with the advent of the second democratic Municipality, members of the new Council, be they new Councillors or returning ones had to be trained, taking into account new developments that came with the new dispensation for the Municipality. It was a consequence imperative for proper co-ordination to be done for Councillors to attend the identified training initiatives which were organized under the aegis of the South African Local Government Association.

In the financial year under review, training initiatives undertaken did not extend to members of the community, however note is taken of the levels of education and skills available in the Municipal area, with less than 23% of the population having grade 12 or higher educational qualification, while 33% have no schooling at all.

The Municipality is a creature of statute. As such its operations are based on quite a number of pieces of legislation, notably the South African Constitution Act, Act 108 of 1996, the Municipal Structures Act, Act 117 of 1998, the

Municipal Systems Act, Act 32 of 2000, the Labour Relations Act, Act 66 of 1995, the Skills Development Act, Act 97 of 1998 and the Employment Equity Act, Act 55 of 1998. Note needs to be taken that these are by no means a closed list of legislation or Acts of Parliament that the Municipal operations are based on. With reference to both the Skills Development Act and the Employment Equity Act, it needs to be indicated that the plans were submitted to the Local Government Sector Education and Training Authority (LGSETA).

Any institution, for it to prosper and progress invests on its people or human capital. It takes time and money to do so, and when people resign, get dismissed from employment for one or other reason, or even passes away, the impact hereof is felt. This negatively affects the operations of an institution, and the same can be said of Dr J.S. Moroka Municipality. Regrettably, the staff turnover problem caught up with the Municipality, with eleven (11) employees leaving the employ of the Municipality.

#### 1. STANDING RULES AND ORDERS

In the financial year under review, the Standing Rules and Orders have remained extants, meaning that they have not changed. The new Council is operating still in terms of the applicable Standing Rules and Orders as they applied in the Council before March 2006.

#### 2. ADMINISTRATION OF COUNCIL

The Municipality prior to March 2006 had the following Portfolio Committees:

- Education
- Sports, Recreation, Arts & Culture
- Public Safety and Traffic Control
- Agriculture, Environment and Tourism
- Public Works, Roads and Transport
- Health and Welfare
- Administration, Liaison and Telecommunication
- Finance and LED
- Land and Housing, Electricity and Traditional Matters
- Water and Sanitation

It must be borne in mind that the latest developments made provision for the positions in the Municipality of members of the Mayoral Committee (MAYCO). The portfolio committees of the Municipality therefore are aligned to the positions of members of the MAYCO as follows:

- Social Development Services
- Economic Development
- Public Safety, Roads and Transport
- Planning and Infrastructure
- Administration and Human Resource Development

### 3. PERFORMANCE MANAGEMENT

The Local Government Municipal Systems Act, Act 32 2000 requires all Municipalities to:-

- Develop a Performance Management System
- Set targets, monitor, and review performance based on indicators linked to their IDP
- Publish an annual report on Performance for Councillors, staff, the public and other spheres of government
- Incorporate and report on a set of general indicators prescribed nationally by the Minister responsible for Local Government
- Conduct an audit on performance before tabling the report, and have their annual performance report audited by the Auditor General.

The Municipality's Performance Management System approved by Council as a legislative requirement is the Balanced Scorecard, which is a system used in quite a number of Municipalities and organizations.

The Model has four perspectives:

- The Development Impact Perspective
- The Service Delivery Perspective
- The Resource Management Perspective
- The Governance Perspective

There have not been major changes in the system adopted over the financial year under review. It must also be mentioned that the new Council did not effect changes to the Standing Rules and Orders.

### 4. PROGRAMME PERFORMANCE

#### 4.1. MUNICIPAL TRANSFORMATION AND INSTITUTIONAL DEVELOPMENT

With the establishment of Dr J.S. Moroka Municipality as a fully fledged Municipality in December 2000, powers, duties, roles and functions were allocated to it in terms of the Provincial Government Extra-Ordinance, 6



November 2001: Notice 794. In terms of the document the following powers were conferred in terms of the Municipal Demarcation Act:

- Powers in terms of Section 8(i)(e)  
solid waste disposal sites in so far as it relates to determination of waste disposal strategy, the regulation of waste disposal, the establishment, operation and control of waste disposal sites, bulk waste transfer facilities and waste disposal facilities for more than one local Municipality in the district.
- Powers in terms of Section 84(i)(k)  
the establishment, conduct and control of fresh produce markets and abattoir serving the area of a major proportion of the Municipality the district (abattoirs).
- Powers in terms of Section 84(i)(m)  
promotion of local tourism
- Powers in terms of Section 84(i)(n)  
Municipal Public Works relating to any of the above functions or any other function assigned to the District Council.

With the review of these powers by the Demarcation Board, they have been retained by the Municipality, and in addition hereto the Municipality was conferred authorizations by the Minister of Provincial and Local Government as a Water Service Authority. Traffic functions are an area that the Municipality is relatively new in, and in this regard trainings have been conducted to enable the said service to be effectively rendered. Another service previously not rendered by the Municipality is Disaster Management, and this service has been of significance to communities in the Municipality area and even beyond. All those services mentioned above are now part and parcel of normal Council operations.

These developments, taken in all as a package show that transformation of Municipal operations have been imperative. This has a bearing on how officials relate among themselves, how they relate to Councillors and how they relate to the public. To this extent a number of policies were developed to enable a situation conducive to transformation to be realized. Performance Management Policy and Procedure document, Employment Policy, Chain Supply Management Policy, and others are some of the policies that are now applicable at Municipal level with a view to transforming it from a past dispensation to the current local government environment. In addition hereto a number of by-laws have been developed with a view that they complement the Municipality's transformation initiatives, and contribute to the realization of these.

The Municipality is still stepping up its transformation initiatives so that virtually everyone having a link with it in one way or the other is accommodated as it forges ahead to render services to its communities. The initiative undertaken are bearing fruit, and this is largely due to the inter-active process the Municipality has with its communities and other role-players.

Municipal officials and Councillors are in a partnership to better the lives of communities. The mere fact that community members are regarded as clients enables Municipal operations to be customer-friendly and customer orientated as the Municipality proceeds with its service delivery initiatives. The leadership provided by the politicians to the administration in the year under review is worth taking note of. Equally imperative is the support that has been lent by the administration to politicians. In IDP Forum meetings, community meetings and others there has been a concerted effort by all parties involved to work as a team, as a united force to enable the Municipality to reach its service delivery initiatives.

## 5. FUNCTIONAL SERVICE DELIVERY REPORTING

### 5.1. ADMINISTRATION AND CORPORATE SERVICES

The Department Administration and Corporate Services is involved in the day to day operations of the Municipality and it is concentrating mainly on support services to other departments within the Municipality, human resource management and legislative compliance. As such the department provides strategic thrust to the Municipality. Legal matters are to a large extent outsourced.

The Department Administration and Corporate Services is primarily involved in the following strategic focus areas:

- Human Resources
- Administration and Secretarial Services
- Support Services
- Legislative Functions
- Legal Matters

In the year under review the Department assisted in the recruitment of candidates in the following positions:-

- Traffic Officer (2) – CDS
- Skills Development Facilitator – Administration and Corporate Services
- Skills Development Co-ordinator – Administration and Corporate Services

- Occupational Health and Safety Officer – Administration and Corporate Services
- Internal Auditor (2) Internships) - Finance Management Services
- Engineering Technician – Facilities Management and Technical Services
- Drivers – CDS
- General Workers – CDS
- Secretary to the Municipal Manager – Office of the Municipal Manager
- Administrative Occupational Health and Safety Officer – Facilities Management and Technical Services
- Engineering Technician Roads and Stormwater - Facilities Management and Technical Services
- Senior Engineering Technician Water Services - Facilities Management and Technical Services
- IT Technician - Facilities Management and Technical Services
- Creditors Clerk - Financial Management Services
- Cashiers (2) – Financial Management Services
- Clerical Assistant Cemetery – CDS
- Clerical Assistant Refuse – CDS
- Clerical Assistant Housing – CDS

There were on the same breath eleven (11) employees that left the employ of the Municipality in the financial year under review, with the Department equally involved in ensuring that the benefits due to them are paid out accordingly.

In terms of employment equity, the Municipality is addressing representation of women in its employment, more especially with reference to women in senior positions.

## CHAPTER 3

### BACKGROUND ON SERVICE DELIVERED BY THE MUNICIPALITY

#### 1. INTEGRATED DEVELOPMENT PLAN 2005/6

The Municipal Systems Act (MSSA) places a legal duty on municipalities to adopt a single, inclusive and strategic plan for the development of the municipality which links, integrates and co-ordinates plans and takes into account proposals for the development of the municipality with the implementation of the plan and forms the policy frame work and general basis on which annual budgets must be based.

According to Section 26 of the MSA, an integrated development plan (IDP) must reflect:

- (a) The municipal council's vision for the long term development of the municipality.
- (b) An assessment of the existing level of development in the municipality, which must include an identification of communities which do not have access to basic municipal services ( the service levels and service gaps)
- (c) The council's development priorities and objectives for its elected term, including its local economic development aims and its local economic development aims its internal transformation needs.(status quo analysis)
- (d) The council's development strategies which provincial sectoral plans and planning requirements binding on the municipality in terms of legislation.
- (e) The council's operational strategies and a financial plan, which include a budget projection for a least the next three years.

Section 34 of the Municipal Systems Act determines that a municipal council must review its integrated development plan annually in accordance with an assessment of its performance measurements and also extent that changing circumstances so demand.

In order to comply with the requirements as set out in the MSA, the revision of the Revised Dr J.S. Moroka IDP 2004/05 approved March 2003 gave rise to this document. This document is therefore the fourth revision of the Dr J.S. Moroka IDP and the result of a people's centered plan.

This end product has two objectives. The first is to create a better life for all. The second is to deliver developmental tourism and economic infrastructure within Dr J.S. Moroka Municipality.

Council endorsed the District Municipality's Framework Plan which binds the District Municipality and the Municipalities within the District to the Review Process of the IDP required by the provisions of Section 34 of the Local Government: Municipal Systems Act of 2000.

Taking into account the Framework Plan which binds the Council (Dr J.S. Moroka Municipality) a Process Plan was developed and adopted by Council to approve the commencement of the IDP Process of the Council with effect from 1<sup>st</sup> July 2004.

The IDP Review Process started by requesting Councillors to consult with the communities through the community participatory mechanisms to confirm or amend the issues contained in the Council approved IDP document.

Meeting with the Speaker was held on this matter and agreement was reached that the Speaker draw –up a programme of meetings to fast track the consultation with the communities and also cover the first quarter meeting of Wards by Ward Councillors.

The wards meeting has been followed by the IDP Representative Forum meetings chaired by the Mayor to consolidate the IDP Representative Forum meeting held before the end of the year 2004 for purpose of getting stakeholders view on issues contained in the IDP document of the Council.

The IDP Representative Forums meeting has been followed by the IDP Technical Committee meeting with Portfolio Committee to consolidate the reports and confirmation or amendment of issues within the IDP document of the Council.

The meeting of the IDP Technical Committee with the Portfolio Committees outlined the processes of IDP Review and the identification of issues/priorities during the process through the reports received from the various meeting of the IDP Review.

The Technical Review Process progress and the timeframes to be met has been explained to the stakeholders and participants within the IDP Review Process.

Dr J.S. Moroka Municipality by a resolution of Council approve the restructuring of the IDP into Chaptering: This means that Dr J.S. Moroka Municipality IDP 2004/2005 has been chaptered to be in line with the Provincial Growth Developmental Strategy (PGDS)

1.1.2. The IDP 2004/2005 has been Chaptered as follows:

Chapter 1 > Institutional and Human Resource Development

Chapter 2 > Economic and Tourism Development

Chapter 3 > Development Infrastructure

Chapter 4 > Social Infrastructure

Chapter 5 > Environment and Disaster Management

Chapter 6 > Governance

1.1.3. FRAMEWORK PLAN:

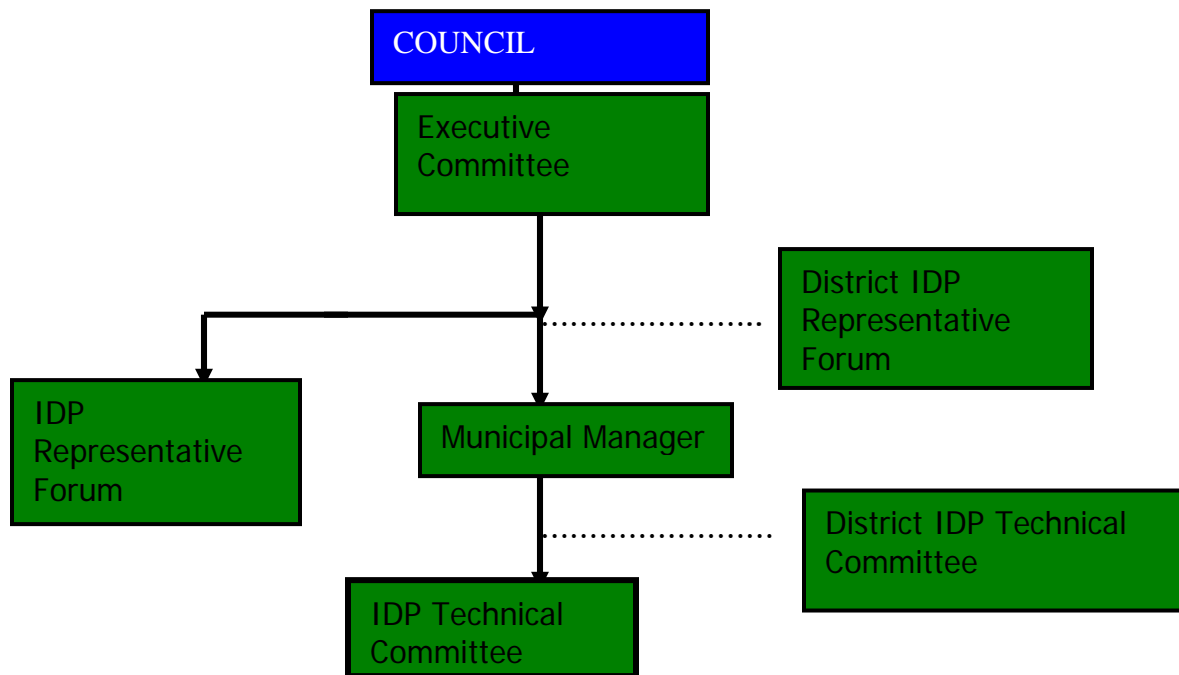
Phase 1      Implementation, monitoring ongoing process

- Phase 2 Amend/confirm issues - September 2004
- Phase 3 Amend/confirm strategies – October 2004
- Phase 4 Amend/confirm projects – November 2004
- Phase 5 Amen/confirm integration – December 2004
- Phase 6 Compile Draft Review IDP Document complete – February 2005
- Phase 7 Approval final Review IDP Document – March 2005

#### 1.1.4. ORGANISATIONAL STRUCTURE

During the original Integrated Development Plan process in 2001/2002 an organizational structure was established to co-ordinate the whole Integrated Plan process. The organizational structure comprise two main committees namely the IDP Representative Forum and the IDP Technical Committee.

#### DR J.S. MOROKA MUNICIPALITY



IDP Technical Committee conducted by Dr J.S. Moroka Municipality

DATE	TIME	VENUE
15 July 2004	8H00	Committee room 1
12 August 2004	8H00	Committee room 1

16 September 2004	8H00	Committee room 1
14 October 2004	8H00	Committee room 1
18 November 2004	8H00	Committee room 1
8 December 2004	8H00	Committee room 1
02 January 2005	8H00	Committee room 1
11 February 2005	8H00	Committee room 1
10 March 2005	8H00	Committee room 1

IDP Representatives Forum meeting with stakeholders, Ward committees and Ward Councillors.

<b>DATE</b>	<b>TIME</b>	<b>VENUE</b>
29 July 2004	10H00	Council Chamber
26 August 2004	10H00	Council Chamber
30 September 2004	10H00	Council Chamber
28 October 2004	10H00	Council Chamber
25 November 2004	10H00	Council Chamber
15 December 2004	10H00	Council Chamber
6 January 2005	10H00	Council Chamber
10 February 2005	10H00	Council Chamber

The Council identified the following Key Performance Areas in its IDP review 2004/05:

1.1.5. Key Performance Development Objectives  
Key Performance Areas (Indicators)

<b>Priority</b>	<b>Objectives</b>	<b>Activity/Project</b>	<b>Responsible Person</b>

<p><b>1. Water</b> Water reticulation and upgrading of bulk water supply.</p> <p>NKPI(National Key Performance Indicators)</p>	<p>Ensuring that water supply is upgraded and that underground raw water is continuously used as an alternative source while the reliable and affordable water reticulation is provided.</p>	<p>Number of household to receive water connection.</p> <p>Number of village to benefit through the upgrading of bulk water supply.</p> <p>Number of village to benefit through the reticulation.</p> <p>Number of village to benefit through water borehole erection.</p> <p>Number of Household to benefit from the Project in terms of the EPWP(Expanded Public Works Programme)that is the number of people trained for skills development and number of jobs created</p>	<p>Technical</p>
<p><b>2. Sanitation</b></p> <p>Provision of VIP toilet and sewerage reticulation.</p> <p>NKPI(National Key Performance Indicators)</p>	<p>To provide safe sewerage system to each household.</p> <p>To provide high quality of life.</p>	<p>Number of household to be provided with VIP toilets.</p> <p>Number of households to be connected with sewerage system.</p> <p>Number of Household to benefit from the Project in terms of the EPWP(Expanded Public Works Programme)that is the number of people trained for skills development and number of jobs created</p> <p>Number of households trained on the Health and Hygiene programme</p>	<p>Technical</p>
<p><b>3.Roads and Storm Water</b></p> <p>Surface of bus/taxi route and provision of storm water drainage</p> <p>NKPI(National Key Performance Indicators)</p>	<p>To ensure that all residents and roads users have a safe and reliable roads and storm water drainage.</p> <p>Infrastructure accordance with the sound social economic and sustainable principles.</p> <p>To ensure that storm water drainage is formalised are and village is unblocked.</p>	<p>Number of roads to be constructed</p> <p>Number of storm water drainage to be constructed and unblocked.</p> <p>Number of Household to benefit from the Project in terms of the EPWP(Expanded Public Works Programme)that is the number of people trained for skills development and number of jobs created</p>	<p>Technical</p>
<p><b>4. Local</b></p>		<p>Number of job be created on</p>	<p><b>IDP/LED</b></p>



<p><b>Economic Development</b></p> <p>NKPI(National Key Performance Indicators</p>	<p>To create job opportunities to utilize local labour and skill to facilitate economic initiative for the Municipality through the Local Economic Development.</p>	<p>all projects that are being implemented in the council.</p>	
<p><b>5. Financial Management</b></p> <p>NKPI(National Key Performance Indicators</p>	<p>To have a financial viable Municipality and to utilize financial resource in effective and efficient manner.</p>	<p>Revenue generation debt management asset management billing payment of creditors salaries managing investment, managing insurance.</p>	<b>Finance</b>
<p><b>6. Housing</b></p> <p>Provision of low cost housing and infrastructural development.</p>	<p>To ensure safe and secure housing to all residents under</p> <p>The widest possible alternative housing form. To provide and formalise transfers of properties to individual ownership.</p>	<p>Number of housing to be build and infrastructure development.</p> <p>Number of households to be provided with land own.</p>	<b>Technical/CDS</b>
<p><b>7. Land use management Land Tenure Upgrading development area.</b></p>	<p>To formalize trust villages through planning and survey.</p> <p>To upgrade Tenure in order to make the transfer of properties to individual ownership.</p>	<p>Number of villages of which land reform will be upgraded.</p> <p>Number of household to be provided with land own.</p>	<b>Technical/CDS</b>
<p><b>8. Public Works Projects</b></p> <p>Renovation of community facilities and offices.</p>	<p>To ensure proper maintenance and sustainable of existing communities facilities and buildings and offices.</p>	<p>Number of public buildings and offices to be renovated.</p> <p>Number of community to be renovated.</p>	<b>Technical/CDS</b>
<p><b>9. Sports facilities</b></p> <p>Provision of Sports facilities and commodity hall.</p>	<p>To ensure sports, recreation, Arts and Culture facilities centrally through Dr J.S. Moroka Municipality Area.</p> <p>To ensure the provision of community halls (service delivery centres) in each cluster of villages.</p>	<p>Number of Sports facilities to be constructed.</p> <p>Number of community halls to be constructed in each cluster of each villages</p>	<b>CDS</b>
<p><b>Electricity</b></p> <p>NKPI(National Key Performance Indicators</p>	<p>To ensure that free basic electricity is supply to communities</p>	<p>Number of households have access to free basic electricity</p>	<b>Technical</b>

<b>Work Skill Plan</b> NKPI(National Key Performance Indicators)	Training of employees and communities in line with Work Skills Plan	Number of employees enrol with ABET and Learnership programme.	<b>Administration</b>
<b>Employment Equity</b> NKPI(National Key Performance Indicators)	To ensure that physical challenged people are recruited and employed	5% of the total employees employed should be physical challenged people.	<b>Administration</b>

The budget implementation of the IDP Review 2004/05 was also identified base on the priorities, which take into account budget allocation strategies in terms of percentages approved by council as follows:

- a. **Water** **40%**
- b. **Roads** **30%**
- c. **Infrastructure development** **20%**
- d. **Local Economic Development** **10%**

In terms of the Performance Management System council weight its key performance areas of the following general activities of the council:

- a) **Implementation of the IDP** **30%**
- b) **Implementation of council resolutions** **15%**
- c) **Community Participation** **12%**
- d) **Develop and Manage the business Unit** **10%**
- e) **Financial management** **10%**
- f) **Human resource development and labour relations** **8%**
- g) **Legislative compliance** **5%**
- h) **Communicate with and support of Portfolio Councillors** **5%**
- i) **Implement delegated duties** **5%**

#### CHAPTER 4: COMMUNITY DEVELOPMENT SERVICES

##### 1. FUNCTIONS RENDERED BY THE CDS DEPARTMENT ARE AS FOLLOWS:

###### 1.1. CORE FUNCTIONS

- **Housing**
- **Land Administration**
- **Waste Collection**
- **Cemeteries**
- **Trading Licences**
- **Disaster Management**
- **Fleet Management**
- **Communal Facilities**
- **Community Participation**
- **Traffic Services**

## 1.2. NON CORE FUNCTIONS

- Sports, Recreation, Arts and Culture
- Education
- Health and Welfare

## 2. BACKGROUND ON SERVICES PROVIDED BY THE MUNICIPALITY

### HOUSING

The Department of Local Government and Housing has been involved in the implementation of the following Projects for 2005-2006.

^	Katjebane	=	25 Units
^	Ramantsho	=	25 Units
^	Sehokho & Semohlase	=	25 Units
^	Kabete	=	25 Units
^	Senotlelo	=	25 Units
^	Kameelpoort	=	25 Units
^	Allemansdrift C&D	=	25 Units
^	Waterval	=	50 Units

Performance Target	Performance Achieved 2005/2006	Performance achieved during 2004/2005	Performance Goal for 2006/2007(next Financial year)	Special measurement taken to improve performance.
Provision of housing to beneficiaries	927	1 380	Number of houses units as allocated by Department of Local Government and Housing 16(sixteen days of activism against woman and child abuse)	Corporation between Local Municipality and Department of Local Government and Housing.

### Land Administration

^ The following sites were allocated.

^ Residential:

- ^ Business
- ^ Community project.
- ^ Church.

Performance Target	Performance Achieved 2005/2006	Performance achieved during 2004/2005	Performance Goal for 2006/2007(next Financial year)	Special measurement taken to improve performance.
Allocation of site/land:				
Residential	60.	75	05	Appointment of Conveyance to deal with transfer of Title Deeds and applications for Title Deeds.
Community Project.	01	01	N/A	
Church.	01	02	N/A	
Business.	01	n/a	N/A	

### **CEMETERY**

- Fencing of the Siyabuswa Cluster Cemetery.
- 06 Paupers were buried and 10 exhumations were done.

<b>Performance target</b>	<b>Performance achieved during 2005/2006 (current financial year)</b>	<b>Performance achieved during 2005/2006 (current financial year)</b>	<b>Performance goal for 2006/2007 (next financial year)</b>	<b>Special measures taken to improve the performance</b>
Numbering of graves	6		10	Community awareness

## TRADING LICENCES

Approval and granting of trading licences and issue permits to the existing business and new ones that are currently operating around Dr J.S Moroka Municipality.

1. The business holders around Mathanjana and Mbibane are currently no renewing trading licences and payments of services.

- General Dealer = 42
- Tuck- shop = 59
- Cafe = 12
- Butchery = 10
- Fruit -shop = 19
- Mini- Complex = 3
- Swop-shop = 7
- Motor Spares = 2
- Taverns = 9
- Brick -Manufacture = 2
- Driving -School = 3
- Mortuary = 2
- Hair -saloon = 6
- Hawker = 12

<i>Performance target</i>	<i>Performance achieved during 2005/2006(current financial year)</i>	<i>Performance achieved during 2004/2005(previous financial year)</i>	<i>Special measure taken to improved performance.</i>
Issuing of :			
- Licences	77	151	<ul style="list-style-type: none"> <li>• Conducting meeting with all affected stakeholders.</li> </ul>
- Permit	82	305	

3. Action taken against Business holders who failed to renewed trading licences and payments of services

- The Council has resolved by write-off the services of the business holders around areas Mathanjana, Mbibane and Mdutjana in item 18.08.2006 D.
- The Portfolio Committee of Economic Development have conducted the meetings with business holders in order to encourage them to renew trading licences and payments of Municipal services.
- 
- The Portfolio Committee of Economic Development have managed to answer some of the questions but there are some questions that need to clarify from the council in order to generate the income by paying Municipal tariffs.

### **Disaster Management**

The reported incidents have been attended to, which varies from car incidents and houses that were burned, destroyed by strong winds or thunderstorm. Incidents that were attended are as follows;

- Car accidents (jaws of life)
- House burns
- Damages caused by heavy rains and storms

### **Assistance co-ordinated by the Municipality**

- Accident at Marble Hall road (jaws of life)
- Eight houses within the Municipality
- A burned School at Siyabuswa
- A burned Supermarket

## **7. FLEET MANAGEMENT**

- Vehicle purchased – 5, 2004/5 and 13, 2005 /6 Financial year.
- Vehicles disposed – 14, as per resolution no: 266.12.2002 as per Financial year 2002/3

<b>Performance target</b>	<b>Performance achieved during 2004/5  (current financial year)</b>	<b>Performance achieved during 2003/4  (previous financial year)</b>	<b>Performance goal for 2005/6  (next financial year)</b>	<b>Special measure taken to improve performance</b>
Proper utilization of Council vehicles	Use of logbooks for KM and petrol consumption.	Use of logbooks for KM and petrol consumption	Installation of management system.	Installation of Geotab

Performance target	Performance achieved during 2004/5  (current financial year)	Performance achieved during 2003/4  (previous financial year)	Performance goal for 2005/6  (next financial year)	Special measure taken to improve performance
	<ul style="list-style-type: none"> <li>Unknown</li> </ul>	<ul style="list-style-type: none"> <li>Unknown</li> </ul>	<ul style="list-style-type: none"> <li>16 vehicles installed with Geotab map system</li> <li>14 is proposed to be installed during 2006/7 financial year</li> </ul>	<ul style="list-style-type: none"> <li>Geotab keys linked with drivers 2006/7 financial year</li> </ul>

#### 8. COMMUNITY FACILITIES

Performance target	Performance achieved during 2004/5 (current financial year)	Performance achieved during 2003/4 (previous financial year)	Performance goal for 2005/6 (next financial year)	Special measures to improve performance
Purchase of furniture	<ul style="list-style-type: none"> <li>200 chairs and</li> <li>60 Donated by Bathele Construction.</li> </ul>	<ul style="list-style-type: none"> <li>620 purchased from Cecilenurse and</li> <li>580 2002/3 financial year</li> </ul>	<ul style="list-style-type: none"> <li>1 600 purchased 2006/7 financial year</li> </ul>	<ul style="list-style-type: none"> <li>Contracts were signed with Security officials to safeguard the little we accumulated.</li> </ul>

## **SPORT AND RECREATION**

- Dr JS Moroka Municipality held a Youth Development Summit on the 25<sup>th</sup> - 26<sup>th</sup> March 2006 at Zithabiseni Resort.
- Beadwork forum was established at Libangeni Community Hall
- A Dr JS Moroka Municipality Sport and Recreation Council League catering for Soccer and Netball was launched on the 08<sup>th</sup> April 2006 at Libangeni Community Hall.
- A donation of books was received from Johannesburg University on the 04<sup>th</sup> May 2006
- Youth Festival was held on the 24<sup>th</sup> June 2006 at Libangeni Stadium.
- Club Development programme was introduced to the Municipality on the 30 June 2006.
- The Sundowns F.C reserve side visited the Dr JS Moroka Municipality Soccer Squad on the 13<sup>th</sup> August 2006.
- On the 18<sup>th</sup> August 2006 Provincial Municipal Games were held at Steve Tshwete Municipality.
- On the 30<sup>th</sup> August a Woman Imbizo was held at Libangeni Community Hall.
- Council received sporting equipment for Siyadlala Programme.
- Council managed to have the following villages renamed:

<b>Old Name</b>	<b>New Name</b>
Waterval	GaMmakola
Kalkfontein	Katjibane
Rooifontein	Nokaneng
Skilpadfontein	Marapyane
Alemansdrift B	Mbhongo
De Putten	Seabe
Paayzynpan	Dithlagane
Greenside	Mmaduma
Middelkop	Lefiswane
Rodekop Portion	Sehoko
Leeufontein	Digwale



Wolwekraal A	GaMorwe
Koedoespoort	Kabete
Kameelpoort	Metsemadiba
Geelbeksvlei	Lefiso
Rooikopen	Loding
Wolwekraal	Maphotla
Kameelrivier A	Madubaduba
Vaalbank	Libangeni
Zandspruit	Mmahlabane
Almansdrift D	UkuKhanya
Bloedfontein	Senotlelo
Klipfontein	Ramantsho
Paayzynpan	Radijoko-Dihlagane
Vrieskraal	Thabana
Maganagobuswa	Makopanong
Pankop	Masobye
Dihekeng	Ga-Mogwasha
Ga-Maria	Dithlokwe
Valschfontein	Kwa-Phaahla

<b>Performance target</b>	<b>Performance achieved during 2005/2006 (current financial year)</b>	<b>Performance achieved during 2005/2006 (current financial year)</b>	<b>Performance goal for 2006/2007 (next financial year)</b>	<b>Special measures taken to improve the performance</b>
Sporting codes	6		10	Working jointly with the Sport Council and other stakeholders
Renaming of villages	7		15	Workshops and establishment of Local Geographical Name Change

## Chapter 5

### Audited Financial Statement and related financial information

#### **1. Financial Management and administration**

The primary function of the municipality of Dr JS Moroka is to provide services for the people resident within its borders with a very big responsibility to run its functions with efforts in an economic, efficient and effective manner.

The Municipal Management Act, 53 of 2003 also prescribes this priority function. The finance department must give finance related support to other department within the municipality and to collect revenue from the community in terms of applicable legislations and policies.

The rendering of these Municipal services requires the collection of income through the levy of rates, the charging of services rendered and grants from district municipality, provincial and national government.

The core functions of the department are as follows:-

- Revenue Management
- Debt Management
- Expenditure Management
- Budget Control
- Accounting services and administration
- Financial support services.

The council has established the validation committee to speed up the registration, verification and approval of indigent process. Currently council has registered 4843 indigent household, of which 2897 households were approved and placed on the Municipal indigent register.

During the 2005/2006 financial year, the council reviewed the following policies as part of its IDP and budgeting process;

- Credit Control and Debt collection policy
- Indigent policy
- Tariff policy

<b>Performance Target</b>	<b>Performance Achieved during 2005/2006 (current financial year)</b>	<b>Performance achieved during 2004/2005 (last financial year)</b>	<b>Performance goals for 2006/2007 (next financial year)</b>	<b>Special measures improve on performance</b>
Register poor households on indigent register	Registered households 4843 and verified 2897 households	Registered 860 households and verified 636 households	Register a further 4000 households	Appointment of indigent officer
Implement three (3) key policies as part of the budget process.	Council has reviewed three (3) policies	Three (3) key policies has reviewed	Implement (3) key policies	

## **2. Revenue Management**

Dr J S Moroka Municipality derives its revenue from the following sources:

- Revenue collection e.g Water, Sanitation, refuse etc
- Traffic Fines
- Interest on investment
- Grants
- Others.

During the 2005/2006 financial year, council received an average income of R 80,423,130 of which includes grants. The payment level of services by the community was as R 3,828,430.

The credit control policy is not yet implemented due to the fact that council a process of developing Credit Control by-laws, so as to provide legal backup for the policy.

Income received during 2005/2006 financial year was as follows:-

<b>Financial Year</b>	<b>2004/2005</b>	<b>2005/2006</b>
Sundry income	831, 636	933,590
Grants and subsidies	49, 043, 677	70,564,924
Rentals	712, 167	922,611
Revenue from tariff services	9, 086 ,103	3,828,430
Interest earned	3, 625, 389	4,173,575
<b>Total</b>	<b>63, 298 ,972</b>	<b>80,423,130</b>

## **3. Budget Control**

The Municipality adopted a multi year budget for 2005/2006 financial year days before the start of the financial year and was submitted before 30 June 2005 to

the National Treasury. The budget was linked with the IDP for the budget implementation of 2005/2006 financial year.

The council has successfully held 11 budget Imbizo's in the following areas as part of its formal consultation programme:

- Nokaneng
- Loding
- Vaalbank
- Kameelrivier B
- Ramokgeletsane
- Matshiding
- Pieterskraal
- Kwa Phaahla
- Marapyane
- De-beersput
- Maphotla

Council held a strategic budget workshop for the 2005/2006 financial year where the budget guideline policy was developed and the medium and short term finance finance plan/strategy were drafted.

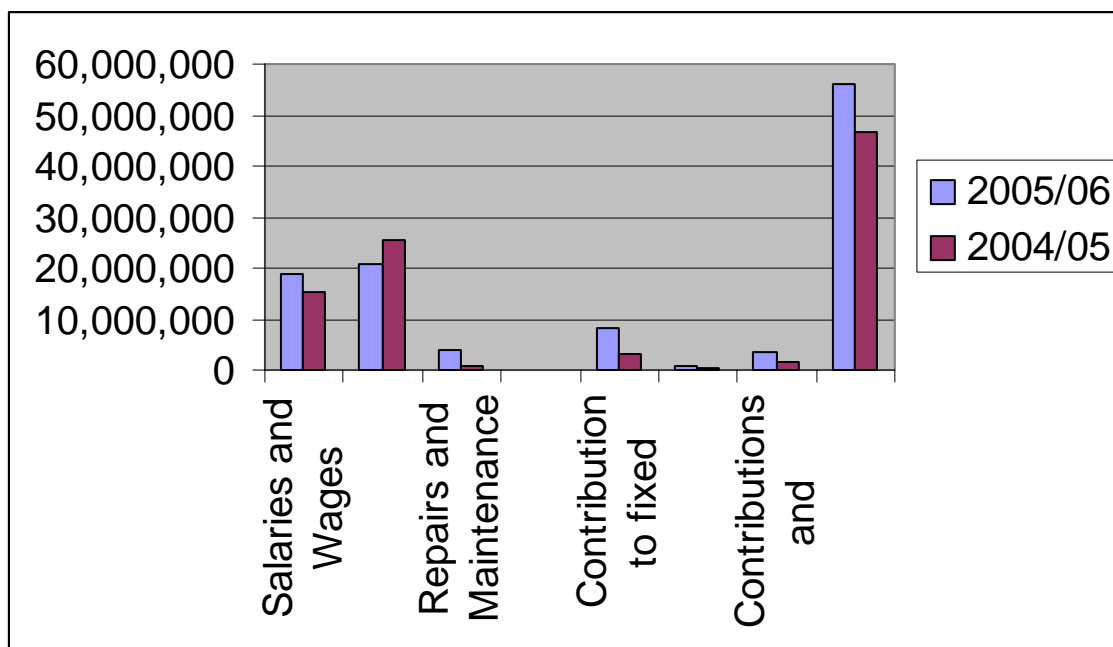
<b>Performance Target</b>	<b>Performance Achieved during 2005/2006 (current financial year)</b>	<b>Performance achieved during 2004/2005 (last financial year)</b>	<b>Performance goals for 2006/2007 (next financial year)</b>	<b>Special measures improve on performance</b>
Conduct budget imbizo's	11 budget imbizo's successfully held	NA	Conduct budget imbizo's	Support from the ward councillors
Link budget to IDP	Yes-performance budget achieved	Yes-performance budget achieved	Link budget to IDP	Close co-operation between the IDP review and budgeting programs.

#### 4. Expenditure Management

The Council undertook its spending patterns according to the council approved budget. The council has also spent allocation of MIG funding for infrastructure project.

The expenditure incurred was as follows:-

Salaries and Wages	18,867,902
General Expenditure	20,648,169
Repairs and Maintenance	3,780,724
Capital Costs	190,781
Contribution to fixed assets	8,314,131
Contribution CDF	663,262
Contributions and Provisions	3,450,726
<b>Total</b>	<b>55,915,695</b>



#### 5. Accounting Services and Administration

The council has successfully compiled and finalized its Financial Statements for financial year 2005/2006 in August 2006, in line with guidelines from provincial and national treasury and the office of the auditor general. **Annual financial statements for the year 2005/2007 financial year attached as annexure 1 to this report**

The council closed the 2005/2006 financial year with an inappropriate surplus R 43,070,233.

<b>Performance Target</b>	<b>Performance Achieved during 2005/2006 (current financial year)</b>	<b>Performance achieved during 2004/2005 (last financial year)</b>	<b>Performance goals for 2006/2007 (next financial year)</b>	<b>Special measures improve on performance</b>
Compile and complete Annual Financial Statements by August 2006	Yes-performance target achieved	Unqualified Audit report	Compile and complete Annual Financial Statements by August 2007	Dedicated officials

## **Chapter 6 Facilities Management and Technical Services**

### **Annual Report for the financial year 2005/06**

#### **1. Introduction**

Water provision, sanitation, roads and municipal facilities are the core functions of which the Department Facilities Management and Technical Services provides. This we do by their construction and continuous maintenance.

With reference to the core functions as mentioned in 1.1 above, the status-quo in the financial year 2005/06 as far as projects implementation /construction is as follows:-

#### **Water Provision (Bulk and reticulation)**

N.B.: The following are the projects implemented successfully in the financial year:-

<b>No</b>	<b>Project Name</b>	<b>Amount budgeted for</b>	<b>Implementing agent</b>
1.	Maganagobuswa Upgrade to	R 1, 200, 000.00	N D M

	erf connection & meter installation		
2.	Bulk water supply from greenside to Seabe, Marapyane, Katjibane & Lefifi	R 4, 435 000.00	Dr JS Moroka Municipality
3.	Water reticulation upgrade to erf connection in Kameelrivier 'B' and meter installation	R 1,000,000.00	Dr JS Moroka Municipality

### Sanitation

No	Project Name	Amount budgeted for	Implementing agent
1.	Household sanitation in skimming & Pieterskraal	R 715 000.00	Dr JS Moroka Municipality
2.	Household sanitation in Digwale	R 715 000.00	Dr JS Moroka Municipality
3.	Household sanitation in Loding	R 715 000.00	Dr JS Moroka Municipality
4.	Household sanitation in Phake	R 715 000.00	Dr JS Moroka Municipality
5.	Household sanitation in Pankop	R 715 000.00	Dr JS Moroka Municipality
6.	Kameelrivier A & B VIP toilets	R 1 500 000.00	Dr JS Moroka Municipality
7.	Troya household sanitation & VIP toilets	R 1 932 600.00	Dr JS Moroka Municipality
8.	Ga-Maria household sanitation & VIP toilets	R 991 300.00	Dr JS Moroka Municipality
9.	Household sanitation for Dr JS Moroka Municipality - Marothobolong	R 1 050 000.00	Dr JS Moroka Municipality

### Roads

No	Project name	Amount budgeted for	Implementing agent
1.	Kameelrivier A Bus & Taxi Route	R 1 000 000.00	Dr JS Moroka Municipality
2.	Dihekeng to Troya Bus & Taxi Route	R 1 000 000.00	Dr JS Moroka Municipality
3.	Nokaneng to Witlagte Bus & taxi Route	R 1 375 000.00	NDM
4.	Resealing of streets	R 1 000 000.00	NDM



	(Siyabuswa – Vaalbank)		
5.	Seabe – Katjibane Bus & Taxi Route	R 1 375 000.00	NDM
6.	Toitskraal Bus & taxi Route	R 275 000.00	NDM
7.	Siyabuswa B, Bus & Taxi Route (NB. funds moved from Siyabuswa A project)	R 750 000.00	NDM
8.	Waterval – Twoline Bus & Taxi Route	R 1 787 500.00	NDM
9.	Makometsoane Bus & Taxi Route	R 825 000.00	NDM
10.	Weltevreden (Ga-Mrhetjha Bus + Taxi Route	R 1 959 062.00	NDM
11.	Loding Bridge to Dihekeng Bus + Taxi Route.	R 1 375 000.00	NDM

### **Municipal Facilities**

<b>No</b>	<b>Project name</b>	<b>Amount budget for</b>	<b>Implementing agent</b>
1.	Kameelrivier Stadium	R 1 665 000.00	Dr JS Moroka Municipality
2.	Siyabuswa cluster cemetery	R 1 000 000.00	Dr JS Moroka Municipality
3.	Siyabuswa / Pankop art & craft (landscape & lapa)	R 732 469.00	NDM

With maintenance being 1(one) of the core functions of our municipality, the Department: Facilities Management & Technical Services provides this core function as follows:

#### **Water**

1.3.1.1 The water maintenance staff/teams (i.e.: as forwarded by the Department of Water Affairs and Forestry) is providing maintenance on all leaks on water pipes (i.e.: either bulk or reticulation lines). This function also expands to the following neighboring Municipalities. Greater Groblersdal Municipality, Greater Marble Municipality and Thembisile Municipality in the form of the water pipes network which starts in our Municipality (i.e. due to the Weltevreden purification plant which is in our Municipality which most of their water is drawn from)

### 1.3.2 Roads

1.3.2.1 In the financial year 2005/06, road maintenance (i.e. gravel and tarred) was provided by plants owned by the Municipality, The Provincial Department of Roads & Transport and privately hired plants from local contractors.

1.3.2.2 The following are villages whereby gravel road maintenance was done by the joint effort of the 3(three) stakeholders as mentioned in 1.3.2.1 above:

- a) Matshiding
- b) Madoda High School entrance in Makola Village
- c) Katjibane
- d) Troya,
- e) Seabe
- f) Marapyane.

N.B.: For an increase in the number of road maintenance plants owned by the Municipality, an amount of **R 4 500 000 (vat excl)** was budgeted to purchase the following plants that have since been bought:-

<b>Plant Name</b>	<b>Quantity</b>
Graders	2
TLB	1
Tipper Trucks	2
Smooth Roller	1

### 1.3.3 Municipal Facilities

For this function, an operational budget is mostly utilized to pay private contractors hired for the performance of the function. However, the department has since managed to engage the Provincial Department of Public Works who sometimes provide labour for the maintenance of our Municipal facilities with us purchasing the materials used on their behalf.